

Services Committee - Guildhall Budget 2022-23

Saltash Town Council

For the year ended 31 March 2023

| Account | Actual Received/Spend 2021/22 | EMF Balances B/F 2021/22 | To/From Reserves & Budget Virements 2022/23 | Budget 2022/23 | Actual Received/Spend YTD 2022/23 | Actual Funds to Receive/ Available to Date 2022/23 | Precept/ Budget 2023/24 | Budget 2024/25 | Budget 2025/26 | Budget 2026/27 |
|--|-------------------------------|--------------------------|---|-----------------|-----------------------------------|--|-------------------------|-----------------|-----------------|------------------|
| Guildhall Operating Income | | | | | | | | | | |
| Guildhall Income | | | | | | | | | | |
| 4200 GH Income - Guildhall Bookings | 1,899 | 0 | 0 | 10,261 | 2,329 | 7,932 | 10,261 | 11,297 | 12,438 | 13,695 |
| 4201 GH Income - Guildhall Refreshments | 98 | 0 | 0 | 257 | 336 | (79) | 257 | 283 | 312 | 343 |
| 4206 GH Income - Guildhall Misc Property Income | 1 | 0 | 0 | 232 | 4 | 228 | 232 | 255 | 281 | 310 |
| Total Guildhall Income | 1,998 | 0 | 0 | 10,750 | 2,669 | 8,081 | 10,750 | 11,835 | 13,031 | 14,348 |
| Total Guildhall Operating Income | 1,998 | 0 | 0 | 10,750 | 2,669 | 8,081 | 10,750 | 11,835 | 13,031 | 14,348 |
| Guildhall Operating Expenditure | | | | | | | | | | |
| Guildhall Expenditure | | | | | | | | | | |
| 6400 GH Rates - Guildhall (6400) | 8,608 | 0 | 0 | 8,908 | 8,608 | 300 | 9,808 | 10,798 | 11,889 | 13,090 |
| 6401 GH Water Rates - Guildhall (6401) | 532 | 0 | 0 | 769 | 356 | 413 | 847 | 932 | 1,026 | 1,130 |
| 6402 GH Gas - Guildhall (6402) | 1,812 | 0 | 0 | 2,600 | 2,523 | 77 | 6,500 | 7,157 | 7,879 | 8,675 |
| 6403 GH Electricity - Guildhall (6403) | 3,383 | 0 | 0 | 5,200 | 2,521 | 2,679 | 13,000 | 14,313 | 15,759 | 17,350 |
| 6404 GH Fire & Security Alarm - Guildhall (6404) | 1,024 | 0 | 0 | 1,268 | 1,085 | 183 | 1,396 | 1,537 | 1,692 | 1,863 |
| 6408 GH Cleaning Materials & Equipment - Guildhall (6408) | 1,058 | 0 | 0 | 1,025 | 1,305 | (280) | 1,129 | 1,243 | 1,368 | 1,506 |
| 6409 GH Boiler Service & Maintenance | 218 | 0 | 0 | 1,031 | 463 | 568 | 1,135 | 1,250 | 1,376 | 1,515 |
| 6410 GH General Repairs & Maintenance | 2,509 | 0 | 0 | 2,578 | 2,838 | (260) | 2,838 | 3,125 | 3,441 | 3,788 |
| 6411 GH Entertainment Licenses | 21 | 0 | 0 | 0 | 0 | 0 | 1,000 | 1,101 | 1,212 | 1,335 |
| 6412 GH Lift Service & Maintenance | 2,301 | 0 | 0 | 3,000 | 4,093 | (1,093) | 3,303 | 3,637 | 4,004 | 4,408 |
| 6413 GH Refreshment Costs - Guildhall | 271 | 0 | 0 | 376 | 133 | 243 | 414 | 456 | 502 | 553 |
| 6414 GH Equipment - Guildhall | 951 | 0 | 0 | 1,006 | 176 | 830 | 1,108 | 1,219 | 1,343 | 1,478 |
| 6418 GH Professional Fees | 960 | 0 | 5,000 | 1,052 | 1,950 | 4,102 | 10,000 | 11,010 | 12,122 | 13,346 |
| 6420 GH Legionella Risk Assessment (Guildhall) | 420 | 0 | 0 | 454 | 385 | 69 | 500 | 550 | 606 | 667 |
| Total Guildhall Expenditure | 24,070 | 0 | 5,000 | 29,267 | 26,435 | 7,832 | 52,978 | 58,328 | 64,219 | 70,704 |
| Guildhall Staffing Expenditure | | | | | | | | | | |
| Guildhall Staffing Expenses | 197 | 0 | 0 | 412 | 218 | 194 | 454 | 499 | 550 | 605 |
| 6678 ST GH Staff Training (Guildhall) | 391 | 0 | 0 | 513 | 76 | 437 | 565 | 622 | 685 | 754 |
| Guildhall Staffing Costs | 22,416 | 0 | 0 | 27,480 | 22,634 | 4,846 | 37,386 | 41,162 | 45,319 | 49,897 |
| Total Guildhall Staffing Expenditure | 23,004 | 0 | 0 | 28,405 | 22,928 | 5,477 | 38,405 | 42,283 | 46,554 | 51,256 |
| Total Operating Expenditure | 47,074 | 0 | 5,000 | 57,672 | 49,363 | 13,309 | 91,383 | 100,611 | 110,773 | 121,960 |
| Total Guildhall Operating Expenditure | 47,074 | 0 | 5,000 | 57,672 | 49,363 | 13,309 | 91,383 | 100,611 | 110,773 | 121,960 |
| Total Guildhall Operating Surplus/ Deficit | (45,076) | 0 | (5,000) | (46,922) | (46,695) | (5,227) | (80,633) | (88,776) | (97,742) | (107,612) |
| Guildhall EMF Expenditure | | | | | | | | | | |
| 6470 GH EMF Guildhall Maintenance | 0 | 47,593 | 0 | 20,000 | 7,290 | 60,303 | 20,000 | 0 | 0 | 0 |
| 6696 ST GH EMF Staff Contingency (Guildhall) | 0 | 3,000 | 0 | 0 | 0 | 3,000 | 739 | 0 | 0 | 0 |
| Total Guildhall EMF Expenditure | 0 | 50,593 | 0 | 20,000 | 7,290 | 63,303 | 20,739 | 0 | 0 | 0 |
| Total Guildhall Expenditure (Operational & EMF) | 47,074 | 50,593 | 5,000 | 77,672 | 56,653 | 76,612 | 112,122 | 100,611 | 110,773 | 121,960 |
| Total Guildhall Budget Surplus/ (Deficit) | (45,076) | (50,593) | (5,000) | (66,922) | (53,984) | (68,531) | (101,372) | (88,776) | (97,742) | (107,612) |

To/From Reserves & Budget Virements 2022/2023

£5,000 vired from General Reverses to 6418 GH Professional Fees - Minute No. SE 94/22/23